

# GENERAL INFORMATION YOU NEED FOR REGISTERING YOUR VEHICLE

FLORIDA VEHICLE REGISTRATION IS REQUIRED **WITHIN 10 DAYS** OF ESTABLISHING RESIDENCY IN THE STATE. Generally "residency" is described as beginning full-time employment, applying for homestead property tax exemption, the date of enrolling children in school, or registering to vote.

## THINGS YOU WILL NEED TO BRING TO OUR OFFICE:

1. One of our employees must inspect the vehicle to verify the Vehicle Identification Number (VIN). If the vehicle is not currently in Florida, a form HSMV 82040 or HSMV 82042 (both allowing VIN verification, available from our office or website) must be filled out by a law enforcement officer in the State where the vehicle is located, or a statement of VIN verification on the out-of-state dealership letterhead from where the vehicle was purchased may be provided. If the vehicle is located in Florida but cannot be driven, a Florida notary, Florida vehicle dealer, Florida law enforcement officer, or a Florida DHSMV inspector may execute the form verifying the VIN.
2. All registered vehicle owners should appear in person and present a photo ID to obtain or transfer title. However, if any of the owners are not present, either a form HSMV-82040 (Application for Title) must be presigned by the absentee owner, or a notarized Power of Attorney, and presented at the time of title transfer request. It must be accompanied by a legible copy of a photo ID of the absentee owner. The only photo identification acceptable are: (1) a Florida, out-of-state, US territory, Canadian driver license or a state issued ID card with photo, or (2) a valid passport of any country.
3. Bring in your original title if in your possession. If it is being held by a bank or other lienholder, then please bring us the lienholder's name, complete address, phone number, and your loan account number. We can write and request the title release on your behalf. If you do not have the original title with you, you must bring the current state registration of your vehicle so we may use it to verify the VIN and issue you a temporary tag.
4. If your vehicle is leased, a Power of Attorney from the leasing company is required in order for you to sign the Florida title application, along with the Florida sales tax exemption number for the leasing company and a copy of your lease agreement.
5. Proof of **Florida** insurance (card, policy, or binder). The State of Florida requires that each motorist carry a minimum of \$10,000 Personal Injury Protection and Property Damage Liability Insurance on all motorized vehicles (with the exception of trailers and motorcycles). Trucks with GVW of 26,001 or more must present their Certificate of Liability insurance.
6. If your vehicle was purchased less than six months ago, bring the bill of sale or invoice. Florida sales tax may be applicable.
7. Military personnel should bring a copy of orders or a copy of your authorized leave and earnings statement.

**FORMS:** All necessary forms are available at any of our offices or at our website ([www.seminoletax.org](http://www.seminoletax.org)).

### Probable Cost Fees:

**	\$225.00 "New Wheels on the Road" fee		
	\$ 85.75 Title fee		
	\$ 2.00 Lien-recording fee (if applicable)		
	\$ 28.00 Metal plate issuance fee		
***	\$_____ Annual Registration Fee		
		***Annual Registration Fee - Auto or Truck: Vehicle Weight	
		CARS: (through 2499 lbs) \$46.65	TRUCKS: (through 1999 lbs)
		(2500 to 3499 lbs) \$57.65	(2000 to 3000 lbs)
		(3500 lbs and up) \$71.15	(3001 to 5000 lbs)

### \*\* "New Wheels on the Road" Fee

The "New Wheels on the Road" fee is imposed on each vehicle requiring a Florida license plate issuance for the first time. Florida residents adding a vehicle (without a plate to transfer from a disposed of vehicle) are assessed this fee. Some vehicles are exempt from the \$225 fee: Motorcycles, Lease Vehicles (except trucks weighing under 5000 lbs), trailers, and all trucks weighing over 5000 lbs.

### \*\*\* Renewal Registrations

**Registrations expire on the first registrant's birthday.** Each year, approximately one month before expiration, a renewal notice reminder and an information insert are mailed to you. The notice is only a prompting aid for the renewal of your vehicle(s) by mail, Internet, or in person at any of our offices (see reverse side for locations). **It is your responsibility to renew your registration prior to expiration.** Not receiving a notice does not permit late registration renewal without penalty, and is not a defense against a traffic citation issued for failure of timely renewal.

Most Florida residents are eligible to purchase an extended registration for their vehicles. This extended registration is for twenty-four (24) months. The fee is double the regular twelve (12) month fee, and is **non-refundable for any unused portion** under any circumstances.

- Exceptions to the birthdate expiration are COMPANY vehicles and TRUCKS weighing over 5000 lbs. These vehicles are assigned a renewal month period based on different criteria.
- **It is YOUR Florida statutory responsibility to keep your address current on your vehicle registration and drivers license.**
- Citations may be issued by a law enforcement officer for failing to comply with any of the above.

**ANY QUESTIONS – CALL US 407-665-1000**



## FLORIDA'S DISABLED PARKING PROGRAM

The Florida Statutes provide that motorists and others with permanent physical disabilities may apply for a parking permit placard. Temporary permits are available to persons with doctor verified temporary mobility problems or vision impairment.

Both Permanent (no charge) and Temporary Disability (\$15.00) parking permits are available at all Tax Collectors offices.

Permit applications must be made on Department of Motor Vehicles form HSMV 83039 which require a US physician's statement of **permanent or temporary disability** and a current Florida driver's license or current Florida identification card. Forms are available at all Tax Collector offices, by mail or fax from our Customer Service Call Center, or through our Website, [www.seminoletax.org](http://www.seminoletax.org).

Individuals who have a Disabled Veteran license plate, a Wheelchair Symbol Suffix plate, or a Paralyzed Veterans of America plate are not required to obtain a Disabled Person's Parking Permit in order to park in a handicapped parking space.

Please call our office at 407-665-1000 for more information.



### EXPRESS FLORIDA DRIVER LICENSE SERVICES ARE NOW AVAILABLE IN THE LAKE MARY BRANCH OFFICE.

The Express Driver License service is restricted to **US CITIZENS ONLY.**

Driver License Issuance (if no road test required)  
Driver License / ID Card Renewal  
Transfer of out-of-state driver license  
Transfer of out-of-state CDL license  
Name Change

Address Change  
Replacement license or ID card  
Certain Driver License Clearances  
Learner's Permit  
Motorcycle Endorsement

Depending upon the service requested, these documents will be required: original or certified copy of birth certificate, current US Passport, Certificate of Naturalization or Certificate of Citizenship, a secondary identification document such as out of state driver license and proof of Social Security number (original Social Security card, tax return, IRS W2, DD-214). When necessary, marriage certificates, court orders, or divorce decrees must be provided to tie the name on the primary identification to the name to be placed on the driver license or identification card.

Florida Statutes currently place a \$6.25 user fee on all transactions processed.

## MOVING INTO FLORIDA

*Some Helpful Information Regarding Vehicle Registration Provided by*

### RAY VALDES, SEMINOLE COUNTY TAX COLLECTOR

All offices are open Monday through Friday from 8:30 a.m. to 5:00 p.m.

#### TAX COLLECTOR OFFICE LOCATIONS:

County Services Building 1101 E First Street Sanford, FL 32771	Wilshire Plaza 384 Wilshire Blvd Casselberry, FL 32707	Oak Groves Shoppes 995 N SR 434 Suite 505 Altamonte Springs, FL 32714	ShelMar Prof'l Building 1490 Swanson Dr #100 Oviedo, FL 32765	Commons at Primera 845 Primera Blvd Lake Mary, FL 32746
----------------------------------------------------------------------	--------------------------------------------------------------	-----------------------------------------------------------------------------	---------------------------------------------------------------------	---------------------------------------------------------------

Telephone questions may be directed to our Customer Service Center at (407) 665-1000 or visit our Website at [www.seminoletax.org](http://www.seminoletax.org).



In order to statutorily provide this service to our citizens, all payment transactions made by debit, credit cards, or online will incur a third party processing user fee added to the total payment amount. This additional fee varies depending on your payment selection choice and is added and collected by our service provider vendor as a convenience for your transactions. No part of the fee is imposed or retained by the office of the Seminole County Tax Collector.